



सत्यमेव जयते

GOVERNMENT OF WEST BENGAL
OFFICE OF THE EXECUTIVE ENGINEER
EAST MIDNAPORE DIVISION
MUNICIPAL ENGINEERING DIRECTORATE,
DEPARTMENT OF URBAN DEVELOPMENT & MUNICIPAL AFFAIRS
Nimtala More, Salgachhia, Ward No.-17, Tamluk, Purba Medinipur, Pin-721636
Phone - 03228-263360, Email id:-medmideast@yahoo.com

Memo No. MED/MID(E)/218/Drainage-I/19

Dated: - 23.06.2022

NOTICE INVITING ELECTRONIC TENDER NO.-WBMAD/NieT-01/EE(EM)/22-23(3rd Call)
OF THE EXECUTIVE ENGINEER, EAST MIDNAPORE DIVISION, MUNICIPAL
ENGINEERING DIRECTORATE, DEPARTMENT OF URBAN DEVELOPMENT &
MUNICIPAL AFFAIRS, GOVT. OF WEST BENGAL

NOTICE INVITING e-TENDER

The Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal invites e-Tender from reputed and resourceful contractor/Company/firm/Public Sector Undertaking/Government Company having experience in Govt. Departments for execution of similar nature of works for the work as given in the table below (Submission of both technical and price Bid through online).

Sl. NO.	Name of the Works	Estimated Amount put to Tender	Earnest Money	Period of Completion	Eligibility of Contractor
1	Construction of Chlorination System (Civil Works) along with operation & maintenance (01 year) of primary treatment system of sweage water including supply of consumable for disinfectantion and man power for sweage water at 10 Nos outfall point drain in connection with the instruction of Hon'ble NGT within Tamralipta Municipality.	Rs. 14,59,075.32 [Civil=Rs.488866.82 O&M= Rs.970208.50]	Rs.29,200.00	90 days	Eligibility criteria of the participating bidders mentioned in pt. no. 5

1. In the event of e-filling, intending tenderer may download the tender documents consisting of this N.I.e.T Instruction to tenderer(section-A),different forms & affidavits(Section-B), Schedule of works (BOQ), WB Form-'2911(II) and Corrigenda & Addenda (if any) from the website <http://wbtenders.gov.in> directly with the help of digital signature certificate. Necessary cost of earnest

money may be remitted through online by net Banking through ICICI Bank Payment Gateway issued in favour of "Executive Engineer, EAST MIDNAPORE DIVISION, M.E.Dte.", payable at Tamluk and also to be documented through e-filling the original online by net banking against Earnest Money Deposit (EMD). Intending tenderer will not have to pay the cost of tender documents for the purpose of participating in e-tendering as per notificationno.199-CRC/2M-10/2012, dated 21.12.2012 of the Secretary, Public Works Department, CRC Branch, Government of West Bengal. However, the successful L1 (Lowest) bidder will have

to pay the cost of Tender Documents of 3 (Three) sets @ price mentioned in the list prescribed in Notification no. 452-A/PW/O/10C-35/10, dated 26.07.2011 of Secretary, Public Works Department (Accounts Branch), Government of West Bengal.

2. Both Technical Bid & Financial Bid are to be submitted concurrently duly digitally signed in the Website <http://wbtenders.gov.in>

3. Tender documents may be downloaded from website and submission of Technical Bid & Financial Bid will be done as per time schedule.

4. The FINANCIAL OFFER of the prospective tenderer will be considering only if the TECHNICAL BID of the tenderer is found qualified after Technical Evaluation by the Executive Engineer, EAST MIDNAPORE DIVISION, M.E.Dte. The decision of the Executive Engineer will be final and absolute in this respect. The list of qualified tenderer will be displayed in the website.

5. **Eligibility criteria for participation in the tender:**

i. The prospective tenderer shall have satisfactorily completed at least in a single same nature of work during the last 5 (five) years from the date of issue of this notice and having a magnitude of 20% (Twenty percent) of the amount put to tender.

OR

[Non-statutory document]

ii. Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 70% or more and value of which is not less than the desired value at (i) above.

N.B.: Estimated amount, Date of completion of project and detail communicational address of client must be indicated in the Credential Certificate.

iii. In case of running works, only those tenderers who will submit the satisfactory running work from the concerned Executive Engineer or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work in progress satisfactorily and also that no penal action has been initiated against the executed agency i.e. the tenderer.

iv. The prospective tenderer shall have in their full time engagement experienced technical personal. (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation)

[Non-statutory documents]

v. Income Tax Return Receipt for the Last three years, copy of up-to-date P.T. Deposited Challan, GST Registration Certificate, up to date GST clearance Certificates, up to date P. Tax clearance Certificates, PAN Card etc. are to be accompanied with the Technical Bid Documents.

[Non-statutory documents]

vi. The prospective tenderer or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A declaration in this respect through affidavit has to be furnished by the prospective tenderer without which the Technical Bid shall be treated as non-responsive)

vii. In case of Proprietorship, Partnership Firms and Company, Tax Audit Report in 3 CD Form are to be furnished along with the balance sheet and profit and Loss Account and all the

documents along with schedules forming the part of balance sheet and Profit & Loss Account should be in favour of applicant. No either name along with applicant's name in such enclosures will be entertained.

[Non-statutory documents]

viii. The prospective tenderer should own or arrange through lease hold registered agreement, the required plant and machineries. Conclusive proof of ownership in favour of owner, leaser of plant & machineries in working condition shall have to be submitted. (Ref. Form-III, Section-B)

[Non-statutory documents]

ix. Register partnership deed for partnership firm is to be submitted. The company shall furnish the Article of Association and Memorandum. Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be a director or partner, such individual person shall while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour, by the rest of the directors of such company or the partners or such firm to upload such tender.

[Non-statutory documents]

x. Registered Unemployed Engineer's Co-operative Societies/Labour Co-operative Societies are required to furnish valid Bye Law, Current Audit Report Minutes of last A.G.M. along with other relevant supporting papers.

xi. Joint Ventures will not be allowed.

xii. A prospective tenderer shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm. If found to have an applied severally in a single job, all his applications will be rejected for that job without assigning any reason thereof.

6. The successful tenderer shall establish field testing laboratory equipped with requisite instruments conformity with relevant code of practice and technical staff according to the requirements of works to be executed.

7. Constructional Labour welfare Cess @ 1% (one percent) of cost of construction will be deducted from every bill of the selected agency, Royalty & all other statutory levy / Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

8. Adjustment of Price (increase or decrease) Vide Notification No.23-CRC/2M-61/2008, Dated:13.03.2009 & Notification No. 38-CRC/2M-61/2008 Dated 20.04.2009 shall not be applicable. Since B.O.Q for the works under this N.I.e.T the tenderer shall quote their rate (percentage above/below/at per) accordingly considering that no escalation and / or price adjustment will be allowed by the department there to under any circumstances.

9. No Mobilization Advance and Secured Advance will be allowed.

10. Agencies shall have to arrange required land for installation of Plant & Machineries, (specified for each awarded work, shoring of materials, labour shed, laboratory etc at their own cost and responsibility nearest to the worksite.

11. Agencies shall have to arrange land for erection of Plant & Machineries storing of materials, labour shed, laboratories etc at their own cost and responsibility.

12. All materials required for execution of each work (as per BOQ) to be produced and supplied at site by the contractor at his own cost.

13. Bids shall remain valid for a period not less than 120 (one hundred and twenty) days from the last date of submission of Financial Bid / Sealed Bid. If the tenderer withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited without assigning any reason thereof.

14. Date & Time schedule: -

Sl no.	Particulars	Date & Time
1	Date of publishing NleT and other documents (online) (Publishing Date)	27/06/2022 at 6.00 P.M.
2	Date and time of start of downloading tender documents etc. (online)	28/06/2022 at 9.00 A.M.
4	Date and time of start of submission of Technical Bid & Financial Bid (online)	28/06/2022 at 9.00 A.M.
5	Date and time of closing of downloading the documents etc	12/07/2022 at 6.00 P.M.
6	Date and time of closing of submission of Technical Bid & Financial Bid (online)	12/07/2022 at 6.00 P.M.
7	Date and time of opening of the Technical Bid (online)	15/07/2022 at 2.00 P.M.
8	Date of uploading list for Technically Qualified Bidders (online)	To be notified later
9	Date and Place for opening of Financial Proposal (online)	To be notified during uploading of Technical Evaluation Sheet of Bidders
10	Date of uploading of list of qualified bidders along with the offer rates through on line.	To be notified later.

15. There shall be no provision of arbitration hence C.I. 25 of WB Form-'2911(II)' is omitted vide notification no. 558/SPW dt.13.12.2011 of Secretary, to the Government of West Bengal.

16. Acceptance of Bid: The "Executive Engineer, East Midnapore Division, M.E.Dte" will accept the Bid. He / She does not bind himself / herself to accept otherwise the lowest Bid and reserves to himself / herself the right to reject any or all of the Bids received without assigning any reason thereof.

17. Escalation of Cost: There will be no escalation in cost for materials or labour and the Contract price mentioned in the contract stands valid till completion of the contract, and other obligation, if any.

18. Name & address of Engineer-In-Charge (EIC) of the Work: Executive Engineer, East Midnapore Division, Municipal Engineering Directorate, Department of Urban Development & Municipal Affairs, Government of West Bengal, Nimtala More, Salgachia, Ward No-14, Tamluk, Dist.- East Midnapore, PIN-721636.

19. Execution of Work: The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, East Midnapore Division, M.E.Dte.

20. Influence: Any attempt to exercise undue influence in the matter of acceptance of Bid is strictly prohibited and any Bidder who resorts to this will render his Bid liable to rejection.

21. Earnest Money: The amount of earnest money @2% (two percent) of the Estimated Amount put to tender in the shape of online by net Banking through ICICI Bank Payment Gateway drawn in favour of "Executive Engineer, East Midnapore Division, M.E.Dte." payable at Tamluk against the work. This clause is also applicable for all categories of applicants except those are exempted as per prevailing Government Order. Total EMD to be paid through online (any of the banks listed in the ICICI bank payment Gateway) In case of payment through ICICI bank payment Gateway, ICICI bank through online will also be valid as per Memorandum No.3975-F(Y) dated-28/07/2016 of Finance Department, Govt. of WB. Retention money towards performance security shall be deducted from the running account bill as per latest govt. order.

22. The tenderer (at the Tenderer's own responsibility and risk) is encouraged to visit and examine the site of works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, the cost of visiting the site shall be at the Tenderer's own expense.

23. The intending tenderer shall clearly understand that whatever may be the outcome of the present invitation of Bids no cost of binding shall be reimbursable. The Executive Engineer reserves the right to reject any application for purchasing Bid documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have

incurred by Tenderer at the stage of bidding.

24. Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in Instructions to Tenderer before bidding.

25. In case of Ascertaining Authority at any stage of tender process or execution of work necessary registered irrevocable power of attorney is to be produced.

26. All intending tenderer are requested to be present in the chamber of the Executive Engineer East Midnapore Division, M.E.D.te. during opening of the tender to observe the tender opening procedure.

27. **CONDITIONAL and INCOMPLETE TENDER** will not be accepted under any circumstances.

28. Necessary requirement of principal machineries and laboratories which must be possessed either owned or leased by the tenderer.

[Non-statutory documents]

Other modern machinery required for the work to be executed by Mechanical means as far as practicable. Necessary certificate should be submitted for authenticity of own / leased machineries.

N.B: Original documents in support of own possession / arrange through lease hold registered agreement of the aforesaid machineries is to be furnished if required by the Tender Inviting Authority. In the event of acceptance of lowest tendered rate, no multiple lowest rates will be considered by the department.

29. The Executive Engineer, reserves the right to cancel the N.I.e.T due to unavoidable circumstances and no claim in this respect will be entertained.

30. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect / manufactured / fabricated, that tender will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice with forfeiture of earnest money forthwith.

31. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the tenderer under any circumstances.

32. If any discrepancy arises between two similar clauses on different notifications, the clause as stated in later notification will supersede former one in following sequence:

- i. WB Form- '2911(II)'
- ii. N.I.e.T
- iii. Technical Bid
- iv. Financial Bid


Qualification Criteria

The Tender Inviting & Accepting Authority will determine the eligibility of each tenderer, the tenderer shall have to meet all the minimum criteria regarding:

- a. Financial Capacity.
- b. Technical Capability comprising of personal & equipment capability.
- c. Experience.

The eligibility of a tenderer will be ascertained on the basis of the documents in support of the minimum criteria as mentioned in (a), (b) & (c) above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized. If any document submitted by a tenderer is either manufactured or false, in such cases the eligibility of the tenderer/tender will be rejected at any stage without any prejudice.


33. This N.I.e.T shall form a part of the contract document. The successful tenderer on acceptance of his bid by the Accepting Authority sign the contract consisting of N.I.e.T all tender documents forming part of the time of the Bid uplounded at the time of invitation of bid, the rates quoted on line at the time of submission of bid and standard WB Form- '2911(11)' (Ref. Sl. No.A.9--section-A).
34. Periodical quality test of materials supplied by the agency and final products are to be made as per guideline of schedule of P.W.D. / I.S. at contractor's cost. Normally quality control test of supplied materials/final products will be done in the Deptt. laboratory. Otherwise testing of materials/final products will be done from the outside recognized laboratory at the discretion of Engineer-in-charge. In both the cases necessary cost of testing charges will be borne by the agency.
35. Corrigenda if any will publish in website only.
36. Additional Performance Security to be deposited when the bid rate is 80% or less of the Estimated amount put to tender and no increase in scope of work of projects during execution phase as per G.O. no- 4608-F(Y) D
37. ats.- 18.07.2018 & Tender inviting Authority may ask to submit justification of rate for any rate offered by the bidder (if required).


23/06/22
Executive Engineer
East Midnapore Division, M.E.Dte.
East Midnapore Division, M.E.Dte.
UD & MA Department
Govt. of West Bengal
Dated:-23.06.2022

Memo No. MED/MID(E) 28(1-9)/Drainage-1/19

Copy forwarded for information and with a request for wide publicity through the Notice Board to :-

1. The District Magistrate, Purba Medinipur District.
2. The Chairman, Tamralipta Municipality.
3. The Secretary, M. E. Dte. Bikash Bhavan, Salt Lake, Kol. – 700091
4. The Chief Engineer, M. E. Dte. Bikash Bhavan, Salt Lake, Kol. – 700091.
5. The Addl. Chief Engineer (South), M. E. Dte. Bikash Bhavan, Salt Lake, Kol. – 700091.
6. The Superintending Engineer, South Circle, M.E.Dte.
7. The Sub-Divisional Officer, Tamluk.
8. Notice Board of this office.
9. Office File.


23/06/22
Executive Engineer
East Midnapore Division, M.E.Dte
East Midnapore Division, M.E.Dte.
UD & MA Department
Govt. of West Bengal

INSTRUCTION TO TENDERERS/QUOTATIONERS

SECTION – A

1. *General guidance for e-tendering*

Instructions/ Guidelines for tenderers for electronic submission of the tenders have been annexed for assisting them to participate in e-tendering.

2. *Registration of Tenderer*

Any tenderer willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-procurement system, through logging on to <https://wbidders.gov.in>. The tenderer is to click on the link for e-tendering site as given on the web portal.

3. *Digital Signature certificate (DSC)*

Each tenderer is required to obtain a class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders, from the service provider of the National Information's Centre (NIC) or any other bonafide service provider on payment of requisite amount. Details are available at the Web Site stated in Clause 2 of Guideline to tenderer. DSC is given as a USB e-Token.

4. The contractor can search and download NleT and tender Documents electronically from computer once he logs on to the website mentioned in Clause 2 using the Digital Signature Certificate. This is the only mode of collection of tender Documents.

5. *Submission of Tenders.*

General process of submission, tenders are to be submitted through online to the website stated in Cl. 2 in two folders at a time for each work, one in Technical Proposal and the other is Financial Proposal before the prescribed date and time using the Digital Signature Certificate (DSC) the documents are to be uploaded virus scanned copy duly Digitally Signed. The documents will get encrypted (transformed into non readable formats).

A. Technical proposal

The Technical proposal should contain scanned copies of the following further two covers (folders).

A-1. Statutory Cover Containing

- a) **Notice Inviting e-tender (NleT)**, all Corrigendum & Addendum should be properly downloaded & uploaded the same Digitally Signed.
- b) **Prequalification & others documents** (To be download, filled, scanned and upload the same digitally Signed in a single PDF file in sequence)
 - i. Prequalification Application (Section-B, Form – I).
 - ii. Financial Statement (Section – B, Form – II).
 - iii. Affidavits (Ref:- format for general affidavit “Y”)
 - iv. Structure and organisation (Section-B, Form-III)
 - v. Experience profile (Section-B,Form-IV)

c) In the event of e-Filing intending tenderer may download the tender document from the website <http://wbidders.gov.in> directly by the help of Digital Signature Certificate & necessary cost of tender document (if any) may be remitted online by net Banking through ICICI Bank Payment Gateway. Technical Bid& Financial Bid both will be submitted concurrently duly

digitally signed in the Website <http://etender.wb.nic.in>. Tender document may be downloaded from website & submission of Technical Bid/Financial Bid as per tender Schedule. Financial Tender will be submitted duly digitally signed in the Website <https://wbenders.gov.in> Tender document may be downloaded from website & submission of Financial part as per Tender Schedule.

The requisite cost of tender documents and Earnest Money, as specified in this NleT shall be paid online by net Banking through ICICI Bank Payment Gateway. If the status of deposition of earnest money is found unsuccessful, any such tender (Except exemption as per G.O.) shall be treated as informal and shall be automatically cancelled.

A-2. Non statutory Cover Containing

- i. Professional Tax(PT) deposit receipt challan (up to date), PAN Card, IT, IT Retrn for the Current Assessment year, GST Registration Certificate(up to date).
- ii. Registration Certificate under Company Act. (if any).
- iii. Registered Deed of partnership Firm/ Article of Association and Memorandum
- iv. Power of Attorney (For Partnership Firm/ Private Limited Company, if any)
- v. Tax Audit Report along with Balance Sheet and Profit and Loss A/c for the last five years(year just preceding the current Financial Year will be considered as year – I)
- vi. Clearance Certificate for the Current Year issued by the Assistant Register of Co-Op(S) (ARCS) bye laws are to be submitted by the Registered labour Co-Op(S) Engineers' Co.-Opt.(S)
- vii. List of machineries possessed by own/arranged through lease deed along with authenticated documents of lease / sub-lease / hire basis etc.
- viii. List of laboratory Instrument.
- ix. List of technical staff along with structure and organization (Section – B, Form – III).
- x. Credential: Scanned copy of Original Credential Certificate as stated in NleT (under sl. no -3).

Note: - Failure of submission of any of the above mentioned documents (as stated in A1 and A2) will render the tender liable to be summarily rejected for both statutory and non statutory cover.

B. Tender Evaluation

- i. Opening and evaluation of tender: - If any tenderer is exempted from payment of EMD, copy of relevant Government order needs to be furnished (applicable in case of Registered Labour Co-Operative Society).
- ii. Opening of Technical proposal: - Technical proposals will be opened by the Tender Inviting Authority electronically from the website using his/ her Digital Signature Certificate.
- iii. Cover (folder) of statutory documents (vide Cl. No. 5.A-1) should be opened first and if found in order, cover (Folder) for non-statutory documents (vide Cl. No. – 5.A-2) will be opened. If there is any deficiency in the statutory documents the tender will summarily be rejected.
- iv. Decrypted (transformed in to readable formats) documents of the non-statutory cover will be downloaded and handed over to the Tender Evolution Committee. Scrutiny of technical proposal and recommendation thereafter and processing of comparative statement for acceptance etc. will be made by the Municipal Engineering Directorate, under the Deptt. of Urban Development & Municipal Affairs, Govt. of West Bengal. Comparative Statement may be forwarded to appropriate authority depending on the value of the work as applicable as per existing norms and guidelines under UIDSSMT programme as mentioned in Govt. order no. 922/MA/O/C-10/IG-7/2012 dated 20.09.2013.

- v. Uploading of summary list of technically qualified tenderers.
- vi. Pursuant to scrutiny and decision of the screening committee the summary list of eligible tenderer and for which their proposal will be considered and uploaded in the web portals.
- vii. While evaluation, the committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

C. Financial proposal

As per Sl. 10, Part II. To be uploaded Digitally signed by the tenderer.

6. Financial capacity of a tenderer will be judged on the basis of working capital and available tender capacity as mentioned in the N.I.e.T to be derived from the information furnished in **FORM-I and II** (Section-B) i.e., Application (for Pre-qualification) and Financial Statement. If an applicant feels that his/their Working Capital beyond own resource may be insufficient, he/they may include with the application a letter of guarantee issued by a first class Bank to supplement the applicant. This letter of guarantee should be addressed to the Tender Inviting/ Accepting Authority and should guarantee duly specifying the name of the project that in case of contract is awarded to the tenderer, the tenderer will be provided with a revolving line of credit. Such revolving line of credit should be maintained until the works are taken over by the Authority.

7. REJECTION OF TENDER

The Employer (tender accepting authority) reserves the right to accept or reject any tender and to cancel the tendering processes and reject all tenders at any time prior to the award of Contract without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the ground for Employer's (tender accepting authority) action.

The tenderer whose Tender has been accepted will be notified by the Tender Inviting and Accepting Authority through acceptance letter/ Letter of Acceptance

The Letter of Acceptance will constitute the formation of the Contract.

The Agreement in Printed Tender Form will incorporate all necessary documents e.g. NleT, all addenda-corrigendum, special terms and condition (Section –C), different filled-up forms (Section –B), Price Schedule and the same will be executed between the Tender Accepting Authority and the successful tenderer.

Sd/-

**The Executive Engineer
East Midnapore, Divn. M.E.Dte.**

SECTION – B

FORM – I

PRE-QUALIFICATION APPLICATION

To
The Executive Engineer
East Midnapore Divn. M.E.Dtc.

Ref: - _____
for _____
_____ (Name of work) _____

N.I.eT.No.: MED/MID(E)

Dear Sir,

Having examined the Statutory, Non statutory and NleT documents, I /we hereby submit all the necessary information and relevant documents for evaluation. The application is made by me / us on behalf of _____ In the capacity authorized to

submit the order.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the group of firms for Application and for completion of the contract documents is attached herewith.

We are interested in tendering for the work(s) given in Enclosure to this letter.

We understand that:

- (a) Tender Inviting and Accepting Authority/Engineer-in-Charge can amend the scope and value of the contract tender under this project.
- (b) Tender Inviting and Accepting Authority/Engineer-in-Charge reserves the right to reject any application without assigning any reason.

Enclo:- e-Filling:-

- 1. Statutory Documents
- 2. Non Statutory Documents

Date: -

**Signature of applicant including title
and capacity in which application is made.**

SECTION - B

Form - II

FINANCIAL STATEMENT

B.1 Name of Applicant :

B.2 Summary of assets and liabilities on the basis of the audited financial statement of the last five financial years.

(Attach copies of the audited financial statement of the last five financial years)

	1st Year (Rs. In lakh)	2nd Year (Rs. In lakh)	3rd Year (Rs. In lakh)	4th Year (Rs. In lakh)	5th Year (Rs. In lakh)
a) Current Assets : (It should not include investment in any other firm)					
b) Current liabilities : (It should include bank over draft)					
c) Working capital : (a) - (b)					
d) Net worth : (Proprietors Capital or Partners Capital or Paid up Capital + Reserve and surplus)					
e) Bank loan/ Guaratee : (As per clause G.2. with all sub clauses)					

B.3 Annual value of works undertaken :

Work in hand i.e. Work order issued	As on 31.03.2021	As on 31.03.2020	As on 31.03.2019	As on 31.03.2018	As on 31.3.2017

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date

AFFIDAVIT "Y"

Declaration of the Tenderer

(Affidavit to be affirmed on a Non Judicial Stamp Paper of Appropriate Value and Duly Notarized)
I,, son of

....., aged about years by occupation
..... do hereby solemnly affirm and confirm as follow:

1. That, I am the Of have
duly authorized by and competent to affirm this affidavit on behalf of the said tenderer.

2. That, I have inspected the site of work covered under NleT (NleT No) circulated through Office memo bearing No -----dated ----- and have made myself fully acquainted with the site conditions existing level/proposed level and local conditions in and around the site of work. I have also carefully and meticulously gone through the Quotation documents. Tender of the above named tenderer is offered and submitted upon due consideration of all factors and if the same is accepted, I on and for behalf of the aforesaid tenderer, being lawfully and duly authorized, promise to tender by all the covenants, conditions and stipulations of the Contractual documents and to carry out, complete the works to the satisfaction of the Tender accepting Authority of the Work and tender by all instructions as may given by the Engineer in Charge of the work time to time. I also hereby undertake to tender by the provisions of Law including the provisions of Contract Labour (Regulation & Abolition) Act, Apprentice Act 1961, West Bengal Sales Tax Act, GST Act, Income Tax Act as would be applicable to the Contractor upon entering into formal Contract / agreement with the Quotation Inviting/Accepting authority.

3. That I declare that, no relevant information as required to be furnished by the tender has been suppressed in the tender documents.

4. That the statement above made by me is true to my knowledge.

Deponent
Solemnly affirmed by the said
.....

before me.
.....
(1st class Judicial Magistrate / Notary Public)

SECTION - B
FORM- III
STRUCTURE AND ORGANISATION

A.1 Name of applicant:

A.2 Office Address:

Telephone No. and Cell Phone No. :

Fax No. :

E mail :

A.3 Attach an organization chart showing the structure of the company with names of Key personnel and technical staff with Bio-data. :

Note: Application covers Proprietary Firm, Partnership, Limited Company or Corporation,

Signature of applicant including title
and capacity in which application is made.

SECTION-B FORM-IV Experience Profile

Name of the Firm:

List of projects completed that are similar in nature to the works having more than 40% (forty percent) of the project cost executed during the last 3 (three) years.

Name of Employer	Name, location & nature of work	Name of Consulting Engineer responsible for supervision	Contract price in Indian Rs.	Percentage of participation of company	Original Date of start of work	Original completion of work	Actual Date of starting the work	Actual Date of completion of work	Reasons for delay or non-completion (if any)

Note:

1) Certificate from the Employers to be attached

2) Non-disclosure of any information in the Schedule will result in disqualification of the firm

Signature of applicant including title and capacity in which application is made.